



AGENDA FOR THE REGULAR MEETING OF THE MAYOR AND  
COUNCIL OF THE BORO OF CHESTER  
50 NORTH ROAD, CHESTER NJ 07930  
October 18, 2016

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1. **Call to order** – A Regular Meeting of the Borough of Chester, October 18, 2016
2. **Mayor Hoven will state:** “This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk”.
3. **Roll Call**
  - Mayor Janet Hoven
  - Karen Ferrone
  - Kyle Holman
  - Gary Marshuetz
  - Jennifer Cooper
  - Elizabeth Gugliemini
  - Timothy Iversen

**Others Present:**

  - Brian Mason, Esq.
  - Bob Casey, Interim Administrator
  - Denean Probasco, RMC
4. **Flag Salute**
5. **Approval of Minutes**
6. **Correspondence & Communications**
  - a. Community Pass Party Refund
  - b. Morris County Lease with M&E Railroad
7. **Consent Agenda**
8. **Open Public Session to discuss agenda items**
9. **Reports for Discussion**
  - Committee Reports
    - a. Ordinance & Policy
    - b. Finance & Insurance
    - c. Personnel
    - d. Public Safety
    - e. Public Utilities
    - f. Community Relations
    - g. Land Use Board
    - h. Sewer
  - Staff Reports
11. **Ordinances**
  - a. Introduction
  - b. Final Adoption
12. **Items for Discussion or Action**
  - a. Best Practice Inventory
13. **New Business**
  - a. R2016-112 – Establishing a Policy Governing Tax Appeals
  - b. R2016-113 – Establishing Procedures for the Monitoring of any ‘Pilot Tax Abatement’ Projects
  - c. R2016-114 – Redemption of Tax Lien Certificate #14-00003
  - d. R2016-115 – Redemption of Tax Lien Certificate #15-00001
  - e. R2016-116 – Revise/Supplement the Personnel Manual
  - f. R2016-117 – Authorizing the Release of Retainage of Maintenance Bond for Top Line Construction
14. **Old Business**



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Sale of Bond Notes

**15. Public Comment**

An opportunity is given to the public for commentary. Please state your name and address clearly.

**16. Executive Session**

For personnel, litigation and contract matters.

**17. Adjournment**



CONSENT AGENDA FOR THE MEETING OF THE MAYOR AND  
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October 18, 2016

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1. Approval to pay bills
  - a. Bills List Dated
2. Approval of Reports for filing (*reports are included only if checked*)
  - Tax Collectors Report
  - CFO monthly finance report
  - DPW report
  - Zoning report
  - Construction report
  - Police Department report
  - Court report
  - Earth Tech sewer report
  - Applied Water report
  - Property maintenance report
  - Pool report
  - Recreation report
  - Annual Board of Adjustment Report
3. License and permit approvals
4. Memberships