AGENDA FOR THE REGULAR MEETING OF THE MAYOR AND
COUNCIL OF THE BORO OF CHESTER
50 NORTH ROAD, CHESTER NJ 07930
November 1, 2016

1. **Call to order** – A Regular Meeting of the Borough of Chester, November 1, 2016
2. **Mayor Hoven will state**: "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk".
3. **Roll Call**

- ☐ Mayor Janet Hoven
- ☐ Karen Ferrone
- ☐ Kyle Holman
- ☐ Gary Marshuetz
- ☐ Jennifer Cooper
- ☐ Elizabeth Gugliemini
- ☐ Timothy Iversen

Others Present:

- ☐ Brian Mason, Esq.
- ☐ Bob Casey, Interim Administrator
- ☐ Denean Probasco, RMC

4. **Flag Salute**
5. **Approval of Minutes**
   a. October 4, 2016 (All Eligible)
   b. October 17, 2016 (Ineligible: Marshuetz)
   c. October 17, 2016 – Closed (Ineligible: Marshuetz)
   d. October 18, 2016 (All Eligible)
   e. October 18, 2016 – Closed (All Eligible)
6. **Correspondence & Communications**
7. **Consent Agenda**
8. **Open Public Session to discuss agenda items**
9. **Reports for Discussion**

Committee Reports

a. Ordinance & Policy
b. Finance & Insurance
c. Personnel
d. Public Safety
e. Public Utilities
f. Community Relations
g. Land Use Board
h. Sewer

Staff Reports

11. **Ordinances**
    a. Introduction – O2016-07 - Article XII - Vacant and Abandoned Properties
    b. Final Adoption - None
12. **Items for Discussion or Action**
13. **New Business**
    a. R2016-118 - Resolution to Amend the Personnel Manual for Death of an Employee
14. **Old Business**

15. Public Comment

An opportunity is given to the public for commentary. Please state your name and address clearly.

16. Executive Session

For personnel, litigation and contract matters.

17. Adjournment

CONSENT AGENDA FOR THE MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CHESTER,
November 1, 2016

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1. Approval to pay bills
   a. Bills List Dated

2. Approval of Reports for filing *(reports are included only if checked)*
   - ☐ Tax Collectors Report
   - ☐ CFO monthly finance report
   - ☐ DPW report
   - ☐ Zoning report
   - ☐ Construction report
   - ☐ Police Department report
   - ☐ Court report
   - ☐ Earth Tech sewer report
   - ☐ Applied Water report
   - ☐ Property maintenance report
   - ☐ Pool report
   - ☐ Recreation report
   - ☐ Annual Board of Adjustment Report

3. License and permit approvals

Notice of Special Event or Market: Community Presbyterian Church, Educational Foundation of the Chesters, Chester Merchants Association, Historic Chester Business Association and Chester Long Valley Rotary

Field House Events: Poquette 11/05, Stanley 11/06, Jensen 11/12, Coppinger 11/12, Kuhn 11/13, Guerra 11/19, Jean 11/19

Special Business License: The Streets of Chester Shopping Center (SOC) Outdoor Pole Holiday Décor and Gift Wrap for a Cause Campaign

4. Memberships