

MEETING MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF CHESTER, HELD AT THE CHESTER BOROUGH HALL, 50
NORTH ROAD, CHESTER, NEW JERSEY ON
AUGUST 2, 2016

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Mayor Hoven called the meeting to order and requested the Clerk to call the roll.

Roll Call

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Hoven	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Holman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cooper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Iversen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ferrone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Marshuetz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gugliemini	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Also present: Attorney Brian Mason, Interim Administrator Bob Casey

Mayor Hoven stated: "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws 1975, Chapter 231. Notice was given to the Observer Tribune and the Daily Record, is on file in the Clerk's office and has been posted on the Borough Hall bulletin board.

MINUTES

The adoption of the April 22, 2015, May 21, 2015, June 8, 2015, June 18, 2015 and September 23, 2015 minutes were tabled by Mayor Hoven.

PRESENTATION

Ed Ng and Eagle Scout Thomas Masucci were present. Thomas Masucci provided an overview of his proposed project of three trail guide signs for hikers located within the Borough. One sign to be located at the Perry Street entrance for Patriot's Path. A second sign at the parking lot near the Lamplighter Restaurant. The third sign on the 50 North Road property beyond the Fox Chase Tennis Club driveway. The total Chester Trails guide project also includes installation of an additional trail sign, two kiosks and one new trail, as well as a sign from the Morris County Parks Commission. The signs and kiosks would be paid for by the Chester Recreation Trails Grant and the funds raised by the Eagle Scouts. Approval has not yet been provided by the Township. Mayor Hoven stated she would accept a motion to entertain Thomas Masucci's Eagle Scout project.

Council Member Iversen made a motion, Council Member Cooper seconded the motion.

Vote: All Ayes

Ed Ng referred to other scout projects and referred to the map on page two of the proposal entitled Pedestrian/Bikeway Circulation Plan, Chester Borough. Stating that Thomas Masucci's projects were the first three signs listed on the May 25, 2016 proposal. Fundraising would be performed and would include the posts and cement. The Mayor stated that this project should also be coordinated with Recreation. Mr. Ng requested the governing body pre-approve the kiosks so that the scouts could move forward. The Mayor stated she would entertain a motion for the two kiosks with the provision that the Eagle Scout would come before the mayor and council with the exact location and size of the kiosk and that it be subject to recreation approval beforehand.

A motion to approve Eagle Scout Masucci's project: Cooper

Second: Gugliemini

Vote: All Ayes

There was further discussion regarding the location, gazebo, memorial park and relocation of the cannon.

CORRESPONDENCE & COMMUNICATIONS

Mayor Hoven stated there was none.

CONSENT AGENDA

Remove: Bills List

Motion: Cooper

Second: Gugliemini

Vote: All Ayes

BILLS LIST

Motion: Cooper

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Second: Gugliemini

Vote: All Ayes but Council Member Iversen who Abstained

OPEN PUBLIC SESSION TO DISCUSS AGENDA ITEMS

Motion: Gugliemini

Second: Cooper

Vote: All Ayes

William Hemeno (Shadow Ridge) was present and thanked the mayor and council for moving to get the road improvements on Shadow Ridge.

Ken Kasper (10 Cedar Tree) was present and suggested the boy scout signage on boy scout property.

(Council recognized the arrival of Mbr. Ferrone.)

Close Public Session to discuss agenda items.

Motion: Cooper

Second: Gugliemini

Vote: All Ayes

COMMITTEE REPORTS

Ordinance & Policy: No report.

Finance & Insurance: No Report.

Public Works: No Report.

Personnel: Council Member Iversen spoke to the applicants for the position of Tax Assessor. Stated scheduling of interviews for the three candidates Bob Casey recommended would take place at the end of the week.

Public Safety: No Report.

Community Relations: No Report.

Water & Sewer: Mayor Hoven spoke to the \$29K Natural Systems study to evaluate the sewer plant. Stating Suez is one of the operators. NJDEP was present the day Natural Systems was visiting. Not likely for expansion of the existing sewer plant. A report will be available at the beginning of October.

Communications & Facilities:

Pool Committee: No Report.

Land Use Board: No Report.

Legal Updates: No Report.

Larison Sub Committee: No Report.

ADMINISTRATOR'S REPORT

Bob Casey spoke to the bond ordinance, the difference in the amount of \$600K and \$570K being soft costs and interest of 1%. Spoke to the impacts of on the budget going forward with two years breathing room and budget impact in 2019. Recommended an Emergency Appropriation to complete all the Smoke Testing in the sewers. Mr. Casey referenced an acceptance of Officer Jason Kreideweis not on the agenda and acceptance of the audit, listed on the agenda. John Cassells will be present at the next meeting for discussion.

ORDINANCES

Introduction of Ordinance - Bond Ordinance #16-04

BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF VARIOUS ROADS IN AND BY THE BOROUGH OF CHESTER, IN THE COUNTY OF MORRIS, NEW JERSEY, APPROPRIATING \$600,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$570,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.

Mbr. Iversen commented that the work is required and will address a big chunk of many roads under one project at a great interest rate. Stating for the record, that it's essentially paying for the road improvements on a credit card.

Adoption of Ordinance

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Roll Call: Ayes: Cooper, Ferrone, Iversen, Holman, Gugliemini

Bob Casey stated that the final adoption of bond ordinance will be held at the September 6, 2016 meeting.

Mayor Hoven referred back to the sewers and a high concentration of infiltration. Stating that the smoke testing is performed by closing off man holes to determine if anything is hooked up that should not be. If so, smoke will come out at the house. Notification letters will be sent out to the residents.

ITEMS FOR DISCUSSION OR ACTION

Mayor Hoven referenced the Chester Pool. There are some items such as Chester residents only that require review. Both Council Members Cooper and Gugliemini offered to assist the Mayor in forming a committee to review same.

NEW BUSINESS

R2016-83 Resolution Naming Affirmative Action P.A.C.O. for 2016

Motion: Cooper

Second: Iversen

Vote: All Ayes

R2016-84 Resolution Accepting the Audit and Authorizing Public Notice

No action.

R2016-85 Resolution Adopting a Corrective Action Plan

No action.

R2016-86 Accepting Resignation of Class II Officer Jason Kreideweis

Motion: Cooper

Second: Holman

Vote: All Ayes

R2016-87 Summer Employee's Chester Pool

Motion: Cooper

Second: Iversen

Vote: All Ayes

OLD BUSINESS

None.

OPEN PUBLIC SESSION

Mayor Hoven asked for a motion to open the meeting to the public for any comments or concerns.

Motion: Gugliemini

Second: Iversen

Vote: All Ayes

George Stafford of the New Jersey Highlands Coalition (16 Kitchell Avenue, Wharton) was present and seeking the Mayor and Council to request the release of the State of New Jersey, Water Supply Master Plan from the Governor's Office and NJDEP. The report has already been done but has not been certified and published from Trenton since 1996. The Coalition is comprised of approximately 80 environmental groups and 700 individual members concerned about the New Jersey Highlands and it's water.

Motion to close the meeting to the public: Gugliemini

Second: Cooper

Vote: All Ayes

There was a brief break at 8:30 pm and the meeting resumed at 8:33 pm.

EXECUTIVE SESSION

Discussion of Personnel and Contract Matters.

Motion: Cooper

Second: Iversen

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Vote: All Ayes

Motion to return to regular session: Cooper

Second: Ferrone

Vote: All ayes

R2016-88 – Accepting Resignation and Authorizing Processing and Execution of the Necessary Paperwork

Mayor Hoven referenced and read into public record the resolution for resignation of Police Chief, David Jara effective August 9, 2016.

Motion: Cooper

Second: Iversen

Vote: All Ayes

Mbr. Iversen recommended the title of the resolution read Accepting Resignation of Police Chief David Jara and Authorizing Entering into a Separation Agreement.

Mayor Hoven entertained a motion to name an Officer in Charge for the next four weeks. Mbr. Iversen made a motion to name Kristin Cebo, Officer in Charge for the month of August and Ryan Durkin, Officer in Charge for the month of September.

Motion: Iversen

Second: Cooper

Vote: All Ayes

R2016-90 – Approving Chester Township Police Night Coverage

Motion: Cooper

Second: Ferrone

Vote: All Ayes

R2016-91 – Authorizing Chester Township Police to Enforce State & Local Ordinances in Chester Borough

Motion: Iversen

Second: Cooper

Vote: All Ayes

OPEN PUBLIC SESSION

Mayor Hoven asked for a motion to open the meeting to the public for any comments or concerns.

Motion: Cooper

Second: Gugliemini

Vote: All Ayes

There was no one from the public who wished to speak.

Motion to close the meeting to the public: Cooper

Second: Ferrone

Vote: All Ayes

There being no other items for the consideration of the governing body at this time, Mbr. Cooper made a motion to adjourn the meeting. Mbr. Gugliemini seconded the motion. The vote was all ayes.

Mayor Hoven had one more item for discussion and referenced the fire department sold the old fire rescue truck for \$16,500 and the Township of Chester is interested in purchasing it for \$1.

Mbr. Cooper made a motion to un-adjourn the meeting, seconded by Mbr. Gugliemini. All were in favor.

Mayor Hoven stated that the 1990 Pierce Rescue Truck was sold to Mandeville Fire Rescue in Texarkana, Arkansas for \$16,500. They will be picking up the vehicle on August 15, 2016. Both the sale of the vehicle and the use of the proceeds needs to be approved. The Fire Department is interested in using the funds to purchase other equipment and/or apply towards the \$20K ladder truck repair bill.

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Motion: Cooper
Second: Gugliemini
Vote: All Ayes

Motion to Adjourn: Cooper
Second: Gugliemini
Vote: All Ayes

There being no other items for the consideration of the governing body at this time, Mbr. Cooper made a motion to adjourn the meeting. Mbr. Gugliemini seconded the motion. The vote was all ayes.

Mayor Hoven declared this meeting to be adjourned at 9:38 p.m.

Respectfully submitted,

Denean Probasco, Municipal Clerk

Adopted: October 4, 2016