

MINUTES OF THE REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF
THE BOROUGH OF CHESTER, HELD AT THE CHESTER BOROUGH HALL 50 NORTH
ROAD, CHESTER, NJ ON JANUARY 3, 2017

Mayor Janet Hoven called the meeting to order.

Mayor Hoven stated: "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws 1975, Chapter 231. Notice was given to the Observer Tribune, is on file in the Clerk's office and has been posted on the Borough Hall bulletin board.

Boy Scouts of America Chester Troop 139 gave the presentation of colors.

Deacon William DeVizio of St. Lawrence the Martyr Church gave an opening prayer and blessing.

OATHS OF OFFICE

Clerk Probasco read the Statement of Determination of the Board of County Canvassers for the Election held November 8, 2016.

Brian Mason, Esq. swore in Council elect Russell Goodwin and Karen Ferrone.

Councilwoman Ferrone and Councilman Goodwin joined the Council.

Mayor Hoven requested a roll call:

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Hoven	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Holman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Goodwin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Iversen	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ferrone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Marshuetz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gugliemini	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

MAYOR'S OPENING STATEMENT

The Mayor congratulated Council Mbrs. Goodwin and Ferrone. She thanked everyone for their service. Mayor Hoven gave a statement regarding the events of the past year. Both highlights and lowlights.

Mayor Hoven opened for nominations.

COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Nomination of Gary Marshuetz: Mbr. Ferrone

Second: Mbr. Gugliemini

Vote: All Ayes

LAND USE BOARD APPOINTMENTS

Mayor Hoven made the following appointments to the Land Use Board:

Mayor Hoven (Class I)

Kerry Brown, (Class II)

Stan Stevinson, (Class IV) through 12/31/2020

William Devitt, (Class IV) through 12/31/2020

Jennifer Cooper (Alternate 2) through 12/31/2018

Donald Storms (Alternate 3) through 12/31/2018

Motion: Mbr. Ferrone

Second: Mbr. Gugliemini

Vote: All Ayes

Mayor Hoven stated that Mbr. Iversen was unable to attend tonight's meeting.

The following appointments were voted on as a block:

BOARD OF HEALTH APPOINTMENTS

Deborah Herridge, Regular member for a term through 12/31/2019

Kathy Perry, Regular member for a term through 12/31/2019

Eileen Carey Brown, Regular member for a term through 12/31/2019

Mayor's appointee to be announced for a term running through 12/31/2019

Motion: Mbr. Gugliemini

Second: Mbr. Holman

Vote: All Ayes

COUNCIL NOMINATION TO THE LAND USE BOARD

Nomination of Russell Goodwin was made by Mbr. Marshuetz

Second: Mbr. Gugliemini

Vote: All Ayes

There were no other nominations.

Mayor Hoven closed the floor to nominations.

SHADE TREE COMMISSION

Chuck Fuller, Regular member for a term through 12/31/2021

Motion: Mbr. Ferrone

Second: Mbr. Holman

MINUTES OF THE REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF
THE BOROUGH OF CHESTER, HELD AT THE CHESTER BOROUGH HALL, 50 NORTH
ROAD CHESTER, NJ ON JANUARY 5, 2016

Page 2

Vote: All Ayes

BOARD OF RECREATION COMMISSIONERS

James Buckley, Regular member for a term running through 12/31/21

Motion: Mbr. Ferrone

Second: Mbr. Marshuetz

Vote: All Ayes

ENVIRONMENTAL/ OPEN SPACE COMMITTEE

Mayor Hoven had no one to nominate at this time and asked for any suggestions to fill the position.

WATER RESOURCES AND SEWER COMMITTEE

Mike Ferrone, Regular member for a term through 12/31/2017

Elisa Buckley, Regular member for a term through 12/31/2018

Motion: Mbr. Gugliemini

Second: Mbr. Marshuetz

Vote: All Ayes

MORRIS COUNTY COMMUNITY DEVELOPMENT

William Cokeley, Regular member for a term through 12/31/2017

Elizabeth Cokeley, Regular member for a term through 12/31/2017

Motion: Mbr. Gugliemini

Second: Mbr. Ferrone

Vote: All Ayes

LIBRARY BOARD

Mayor Hoven had no one to appoint at this time.

HISTORICAL PRESERVATION COMMITTEE

Mayor Hoven had no one to nominate at this time.

EMERGENCY MANAGEMENT COUNCIL

Coordinator of EM:	Edward Windt	through 12/31/2017
Dep. Coord./Director of EM:	Bruce Ellman	through 12/31/2017
EMS Captain:	Michael Mastro	through 12/31/2017
Facilities:	Dr. Christina Van Woert	through 12/31/2017
Fire Chief:	Earl Barnes III	through 12/31/2017
DPW Supt.:	Scott Beam	through 12/31/2017
Transportation Coordinator:	Melissa Simmons	through 12/31/2017
R.E.H.S.:	Bernards Twp. Health Dept.	through 12/31/2017
Administrator – Interim:	Bob Casey	through 12/31/2017
Finance/Resource Mgt.:	Helene Turner	through 12/31/2017
Mayor:	Janet Hoven	through 12/31/2017
Media:	Observer Tribune	through 12/31/2017
Media:	Daily Record	through 12/31/2017
Media:	Mendham/Chester Patch	through 12/31/2017

The Council shall take action to confirm the nominations made by the Mayor, as shown above.

Motion: Mbr. Ferrone

Second: Mbr. Gugliemini

Vote: All Ayes

PROFESSIONAL APPOINTMENTS

Mayor Hoven shall offer her nominations for professional appointments of the Borough in 2017 as follows:

Municipal Attorney:	Brian W. Mason of Mason Thompson, LLC
Municipal Auditor:	Nisivoccia & Co.
Municipal Prosecutor:	James La Sala
Municipal Public Defender:	Barry Shinberg
Municipal Public Defender:	Brian Glicos
Municipal COAH Counsel:	Jeffrey Surenian and Associates, LLC
Municipal Bond Counsel:	Hawkins, Delafield & Wood LLP
Municipal Water and Sewer Consultant:	Jim Hankins of Natural Systems Utilities
Municipal Planning Consultant:	David Banisch of Banisch & Associates
Municipal Engineer:	Paul W. Ferriero of Ferriero Engineering
Municipal Risk Manager:	Steven Reichman of ADP Statewide Insurance
Municipal Utility Auditor:	Alternative Resources, Inc. (ARI)

Motion: Mbr. Gugliemini

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Second: Mbr. Holman
Vote: All Ayes

MAYOR'S APPOINTMENTS

At this time, Mayor Hoven will present her nominations for appointment to the various positions of Borough Government for the year 2016, as follows:

Court Administrator:	Sharon Alpaugh	for	calendar	year	2017
Deputy Court Administrator:	Lisa Conover	for	calendar	year	2017
Construction Official:	Steven Freedman	for	calendar	year	2017
PERS/PFRS Certifying Agent:	Helene Turner	for	calendar	year	2017
Tax Search Officer:	Toni Theesfeld	for	calendar	year	2017
Animal Control Officer:	Allen Alpaugh	for	calendar	year	2017
Recycling Coordinator:	Scott Beam	for	calendar	year	2017
Asst. Recycling Coordinator:	Kevin Eskow	for	calendar	year	2017
Clean Communities Coordinator:	Scott Beam	for	calendar	year	2017
Assessment Search Officer:	Denean Probasco	for	calendar	year	2017
Insurance Commissioner:	Denean Probasco	for	calendar	year	2017

Motion: Mbr. Gugliemini
Second: Mbr. Holman
Vote: All Ayes

COUNCIL COMMITTEE DUTIES

Mayor Hoven shall announce Council Committee duties for the year 2017.

As per Borough Code 13-15 B, the Mayor serves as an ex-officio member on all standing committees.

	<u>Chairperson</u>	<u>Members</u>
Public Utilities:	Goodwin	Holman
Finance & Insurance:	Marshuetz	Goodwin
Personnel:	Iversen	Ferrone
Community Relations:	Holman	Iversen
Public Safety:	Ferrone	Gugliemini
Ordinance & Policy:	Gugliemini	Marshuetz

Motion: Mbr. Marshuetz
Second: Mbr. Gugliemini
Vote: All Ayes

APPROVAL OF CONSENT AGENDA

Mayor Hoven requested a motion to approve the consent agenda.

Remove: JMK Event by Mbr. Gugliemini, Borough Holidays by Mayor

Motion: Mbr. Marshuetz on balance of consent.

Second: Mbr. Holman

Vote: All Ayes

JMK Events – Just Jersey Food Truck Festival Event Date

Motion: Mbr. Gugliemini

Second: Mbr. Marshuetz

Vote: All Ayes

Resolution R2017-11 Establishment of Borough Holidays

Motion: Mbr. Gugliemini

Second: Mbr. Holman

Vote: All Ayes

COUNCIL COMMENTS

The members of council provided comments, goals and voiced positive feedback.

OPEN PUBLIC SESSION

Motion: Mbr. Gugliemini

Second: Mbr. Ferrone

Vote: All ayes

Eduardo Pennia is a new resident in Chester Township and was present to voice interest in getting involved.

Betty Windt was present and congratulated all present.

Motion to close to the public.

Motion: Mbr. Gugliemini

Second: Mbr. Marshuetz

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ROAD CHESTER, NJ ON JANUARY 5, 2016

Page 4

Vote: All Ayes

ADJOURNMENT

There being no other items for the consideration of the governing body at this time, Mbr. Holman made a motion to adjourn the meeting. Mbr. Marshuetz seconded the motion. The vote was all ayes.

Mayor Hoven declared this meeting to be adjourned at 7:47 p.m.

Respectfully submitted,

Denean Probasco, Municipal Clerk