

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF CHESTER, HELD AT THE CHESTER BOROUGH HALL, 50 MAIN  
STREET, CHESTER, NJ ON FEBRUARY 7, 2017

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Mayor Hoven called the meeting to order and requested the Clerk to call the roll at 7 p.m.

Roll Call

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Hoven	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Holman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ferrone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Iversen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Goodwin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Marshuetz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gugliemini	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Also present: Attorney Brian Mason, Interim Administrator Bob Casey, Municipal Clerk Denean Probasco

Mayor Hoven stated: "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws 1975, Chapter 231. Notice was given to the Observer Tribune and the Daily Record, is on file in the Clerk's office and has been posted on the Borough Hall bulletin board.

Meeting opened with the Flag Salute.

**PRESENTATION**

Anjal Shah was present and provided an overview of her Chester Girl Troop #98031 Silver Award Proposal to install recycling cans at the Chester Area Pool.

Motion to allow Anjal Shah to proceed with her project was made by Mbr. Gugliemini to

Second: Mbr. Iversen

Vote: All Ayes

**MINUTES**

January 17, 2017 Open Session

Motion: Mbr. Gugliemini

Second: Mbr. Iversen

Vote: All Ayes

January 17, 2017 Executive Session

Motion: Mbr. Iversen

Second: Mbr. Holman

Vote: All Ayes

**CONSENT AGENDA**

Add: Remove: Fresco Mexican by Mbr. Iversen, Fieldhouse Events by Gugliemini, Dog Report by Mbr. Holman, Tax Assessor Report by Mbr. Gugliemini

**Balance of Bills List:**

Motion: Mbr. Iversen

Second: Mbr. Holman

Vote: All Ayes

**Dog Report**

Motion: Mbr. Holman

Second: Mbr. Gugliemini

Vote: All Ayes

**Tax Assessor Report**

Motion: Mbr. Gugliemini

Second: Mbr. Ferrone

Vote: All Ayes

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**Fieldhouse Events:**

Motion: Mbr. Gugliemini

Second: Mbr. Ferrone

Vote: All Ayes

Fresco Mexican Event was moved to the February 21, 2017 meeting for submission as a Special Business License.

**OPEN TO PUBLIC**

Motion: Mbr. Holman

Second: Mbr. Ferrone

Vote: All Ayes

No members of the public wished to speak.

**CLOSE TO PUBLIC**

Motion: Mbr. Iversen

Second: Mbr. Ferrone

Vote: All Ayes

**COMMITTEE REPORTS**

**Ordinance & Policy:** Mbr. Gugliemini stated there was none.

**Finance & Insurance:** None.

**Personnel:** Mbr. Iversen deferred to the Administrator

**Public Safety:** Mbr. Ferrone stated there was none.

**Public Utilities:** None.

**Community Relations:** Mbr. Holman referenced that there will be a new group of marketing/businesses that will be held at The Barn. Borough businesses would be invited to this networking event.

**Water & Sewer:** Mbr. Goodwin referenced videotaping, smoke testing and expansion. Kyle Holman referenced there was a full committee meeting held on February 1<sup>st</sup> and discussions on bed locations.

**Land Use Board:** Russell Goodwin stated the Highlands Element of the Master Plan was introduced. Concerns regarding the Historical Preservation Plan. Additional descriptions for the historical properties will be provided at the next meeting.

**Staff Reports:** Bob Casey referenced his report which will be discussed under Executive Session. The Fieldhouse Report was also referenced as it relates to income of 2016 and debt of 2011. The debt was aggregated to Bond.

**RESOLUTIONS**

**R2017-18 – Resolution Authorizing Execution of Morris County Co-Op Agreement**

Motion: Mbr. Iversen

Second: Mbr. Gugliemini

Vote: All Ayes

**R2017-19 – Resolution Authorizing the Hire of a Full-Time DPW Laborer**

Will be discussed during Executive Session.

**R2017-20 – Resolution Authorizing the Salaries and Wages for the Year 2017 for Recycling Coordination**

Motion: Mbr. Iversen

Second: Mbr. Ferrone

Vote: All Ayes

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**NEW BUSINESS**

Mayor Hoven referenced an inquiry for Pool Memberships for Seniors. Mbr. Holman referenced setting a precedence for other groups. Mayor Hoven referenced recognizing various members for their service at the second meeting in April.

Mayor Hoven referenced meeting with Julie Gause and having a mailing in the garbage bills in March. Items of discussion included Google Questionnaire, E-Newsletter, Twitter and Everbridge.

Mbr. Holman inquired about police introductions to the governing body. Bob Casey would inquire with the Chief of Police. Mbr. Holman referenced the sewer and annual reports.

Mayor Hoven referenced the correspondence from the ShopRite of Chester. The governing body was interested in doing a Proclamation.

**OLD BUSINESS**

A Trail Sign Kiosk near the Rockefeller building was referenced again. The mayor and council were in agreement that other locations would be more suitable.

Mbr. Iversen referenced promoting the Field House for corporate events as none were reflected on the Report.

**OPEN PUBLIC SESSION**

Mayor Hoven asked for a motion to open the meeting to the public for any comments or concerns.

Motion: Mbr. Ferrone

Second: Mbr. Gugliemini

Vote: All Ayes

There were no members of the public present or wishing to speak.

Motion to close the meeting to the public:

Motion: Mbr. Ferrone

Second: Mbr. Gugliemini

Vote: All Ayes

Enter Executive Session

Motion: Mbr. Ferrone

Second: Mbr. Gugliemini

Vote: All Ayes

Enter Public Session

Motion: Mbr. Gugliemini

Second: Mbr. Ferrone

Vote: All Ayes

**R2017-19 – Resolution Authorizing the Hire of a Full Time DPW Laborer**

Motion: Mbr. Ferrone

Second: Mbr. Goodwin

Vote: All Ayes

There being no other items for the consideration of the governing body at this time, Mbr. Iversen made a motion to adjourn the meeting. Mbr. Holman seconded the motion. The vote was all ayes.

**Mayor Hoven declared this meeting to be adjourned at 9:14 p.m.**

Respectfully submitted,

Denean Probasco, Municipal Clerk

Adopted: February 21, 2017