

MINUTES OF THE JOINT MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF CHESTER AND TOWNSHIP OF CHESTER, HELD AT THE CHESTER
BOROUGH HALL, 50 NORTH ROAD, CHESTER, NJ ON FEBRUARY 21, 2017

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Mayor Hoven called the meeting to order and requested the Clerk to call the roll at 7 p.m.

Roll Call

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Hoven			Holman		
Ferrone			Iversen		
Goodwin			Marshuetz		
Gugliemini					

Also present: Attorney Brian Mason, Interim Administrator Bob Casey, and Municipal Clerk Denean Probasco

Mayor Hoven stated: "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws 1975, Chapter 231. Notice was given to the Observer Tribune and the Daily Record, is on file in the Clerk's office and has been posted on the Borough Hall bulletin board.

FLAG SALUTE

Mayor Asdal made some opening remarks on behalf of the Township of Chester.
Mayor Hoven made some opening remarks on behalf of the Borough of Chester.

PRESENTATIONS

Chester Library

Leslie Karczewski and Jean Farley were present and provided an overview of the library budget of a .2% increase. Seton Hall research, five year strategic plan and MBA Rutgers were referenced. The Friends of the library will be hosting a wine tasting event in sept or October.

Chester First Aid Squad

Cassie Cline, Mike Mastro, Jason Dilley and Mary Robinson were present and provided an overview of the Chester First Aid Squad budget presentation of a 2% increase. Workers compensation and liability insurance, training and education due to mandatory renewals, new vehicle purchase and pagers were referenced. Mutual aid, response times and Cadets joining with parents were discussed.

Chester Volunteer Fire Company

Scott Parks, Angelo Bolio, TC Grego and Chief Earl Barnes III were present and provided a budget presentation of a 1.96% increase. Insurance rates and fire truck life and deterioration were discussed. A review of membership rates will take place to save costs. A request for a change in the Length of Service Award Program was referenced.

(The Joint meeting was adjourned and the regular meeting then commenced.)

MINUTES

Minutes of January 31, 2017

Motion: Mbr. Iversen

Second: Mbr. Marshuetz

Vote: All Ayes

Minutes of February 7, 2017

Motion: Mbr. Gugliemini

Second: Mbr. Iversen

Vote: All Ayes but Marshuetz who Abstained

ANNOUNCEMENTS, DECLARATIONS & PROCLAMATIONS

Mayor Hoven referenced correspondence from the ShopRite of Chester requesting support of the March National Nutrition Month initiative by Proclamation.

CONSENT AGENDA

Remove: Bills List by Gugliemini

Balance

Motion: Mbr. Marshuetz

Second: Mbr. Gugliemini

Vote: All Ayes

Bills List

Motion: Mbr. Gugliemini

Second: Mbr. Marshuetz
Vote: All Ayes

CORRESPONDENCE & COMMUNICATIONS

Mayor Hoven stated all correspondence and communications was previously distributed.

Motion to open the meeting to the public for agenda items was made by Mbr. Gugliemini.
Second: Mbr. Iversen
Vote: All Ayes

There were no members of the public wishing to speak.

Motion to close the meeting to the public was made by Mbr. Gugliemini
Second: Mbr. Iversen
Vote: All Ayes

COMMITTEE REPORTS

Public Utilities: Mayor Hoven referenced an email from Jim Hankins for a meeting date.

Community Relations: Mbr. Holman was absent.

Land Use Board: None

Water & Sewer: None

STAFF REPORT

Bob Casey referenced capital improvement fund and \$60K that wasn't expended because they were moved from the current fund to the capital fund.

ITEMS FOR DISCUSSION OR ACTION

R2017-21 – Resolution Authorizing Tonnage Grant Application

Motion: Mbr. Iversen
Second: Mbr. Ferrone
Vote: All Ayes

R2017-22 – Resolution Authorizing the Sale of Surplus Equipment

Motion: Mbr. Gugliemini
Second: Mbr. Marshuetz
Vote: All Ayes

R2017-23 – Resolution Authorizing a Contract with Mt. Olive for Street Sweeping Services

Motion: Mbr. Iversen
Second: Mbr. Goodwin
Vote: All Ayes

NEW BUSINESS

Pool Membership Categories and Descriptions were discussed. The age of full time student for family membership will be twenty-six. Empty nester category will become Couple. Single Adult is twenty-one years of age. Half Season Membership will apply to new residents after Memorial Day and requires proof. Early bird swim will be posted hours and fees will remain the same.

Mayor Hoven referenced some items scheduled for upcoming meetings. Mbr. Marshuetz referenced the old police department flat screen and made a motion to donate the television to the Chester Volunteer Fire Department.
Second: Mbr. Gugliemini
Vote: All Ayes

OLD BUSINESS

Clerk Probasco referenced the JIF Class for rebate.

OPEN PUBLIC COMMENT

Mayor Hoven asked for a motion to open the meeting to the public for any comments or concerns. Mbr. Iversen made a motion.

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Second: Mbr. Marshuetz
Vote: All Ayes

Chris Laucella of Party Fair was present and voiced appreciation that Council Member Holman came downtown to speak with him.

Betty Windt, residing at Windy Acres was present and inquired about water to Windy Acres. Mayor Hoven responded that it is a matter for the owner.

Motion to close the public session: Mbr. Gugliemini
Second: Mbr. Marshuetz
Vote: All Ayes

EXECUTIVE SESSION

Mayor Hoven asked for a motion to enter Closed Session to discuss contracts. A was made by Mbr. Marshuetz at 9:48 p.m.

Second: Mbr. Goodwin
Vote: All Ayes

A motion to enter Open Session was made by Mbr. Marshuetz at 9:59 pm.
Second: Mbr. Gugliemini
Vote: All Ayes

There being no other items for the consideration of the governing body at this time, Mbr. Iversen made a motion to adjourn the meeting. Mbr. Ferrone seconded the motion. The vote was all ayes.

Mayor Hoven declared this meeting to be adjourned at 9:59 p.m.

Respectfully submitted,

Denean Probasco, Municipal Clerk

Adopted: March 7, 2017