

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF CHESTER, HELD AT THE CHESTER BOROUGH HALL, 50 NORTH
ROAD, CHESTER, NJ ON MARCH 21, 2017

7:00 PM

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Mayor Hoven called the meeting to order and requested the Clerk to call the roll at 7:05 p.m.

Roll Call

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Hoven	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Holman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ferrone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Iversen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Goodwin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Marshuetz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gugliemini	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Also present: Attorney Brian Mason, Interim Administrator Bob Casey, Municipal Clerk Denean Probasco

Mayor Hoven stated: "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws 1975, Chapter 231. Notice was given to the Observer Tribune and the Daily Record, is on file in the Clerk's office and has been posted on the Borough Hall bulletin board.

FLAG SALUTE

PRESENTATION

Chester School District Board of Education Budget Presentation. Melissa Simmons, School Business Administrator began with a PowerPoint presentation. Followed by a presentation from Dr. Christina Van Woert, Superintendent of Schools. Also present was Board of Education President, Heather Ronco. The public hearing for the Board of Education's budget is scheduled for April 24th at 7 pm.

Mayor Hoven referenced the informal agreement to provide salt for Dickerson, Bragg and Black River Schools. Stating Chester Township salts Black River. Scott Beam, DPW Superintendent was present and commented on a total of 9.5 Tons of salt this season. Mayor Hoven stated a formal written agreement will be developed moving forward.

MINUTES

Minutes of March 7, 2017

Motion: Mbr. Gugliemini

Second: Mbr. Iversen

Vote: All Ayes but Mbr. Ferrone who Abstained

CORRESPONDENCE

Mayor Hoven referenced various correspondence requiring council members responses regarding attendance.

ANNOUNCEMENTS, DECLARATIONS & PROCLAMATIONS

Fireman of the Year

CONSENT AGENDA

Add: Remove: Bills List by Mbr. Iversen

Balance

Motion: Mbr. Marshuetz

Second: Mbr. Holman

Vote: All Ayes

Bills List

Motion: Mbr. Marshuetz

Second: Mbr. Holman

Vote: All Ayes but Mbr. Iversen who Abstained.

Mayor Hoven asked for a motion to open to the public for agenda items.

Motion: Mbr. Gugliemini

Second: Mbr. Marshuetz

Vote: All Ayes

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No members of the public were present who wished to speak.

Motion to close to the public was made by Mbr. Marshuetz.

Second: Mbr. Gugliemini

Vote: All Ayes

COMMITTEE REPORTS

Public Utilities: Mbr. Holman stated there was nothing to report.

Community Relations: Mbr. Holman had none at this time.

Land Use Board: Mbr. Goodwin referenced the adoption of the Highlands Resolution. Mayor Hoven referenced an upcoming meeting to streamline Historic and Shade Tree for businesses and Land Use approvals.

Water & Sewer: Mbr. Goodwin had none. Mayor Hoven referenced inviting the sewer committee to attend a meeting with the Highlands. Meeting regarding new technology on the sewer scheduled for next Thursday at 2 pm.

ITEMS FOR DISCUSSION OR ACTION

R2017-24 – Resolution Authorizing Acceptance of a Green Communities Grant from NJDEP Division of Parks and Forestry and Execution of a Grant Agreement

Marla Roller, Chair of Shade Tree Commission was present and spoke to the grant providing the ability to provide another five year plan.

Motion: Mbr. Marshuetz

Second: Mbr. Iversen

Vote: All Ayes

R2017-36 – Resolution Appropriation Reserves Transfer

Motion: Mbr. Marshuetz

Second: Mbr. Holman

Vote: All Ayes but Mbr. Iversen who Abstained

NEW BUSINESS

Mayor Hoven referenced the Land Use Resolution 2017-01 Master Plan Re-Examination Supplement – Highlands Planning Area Master Plan Element. An ordinance will be on the next council meeting agenda for introduction.

OLD BUSINESS

Online Bill/Pool Registration Payments - Mayor Hoven referenced the fee discussion from the last meeting. Kelly McGuire was present to answer questions. There will not be a card swipe machine at the pool this year.

A motion authorizing the Mayor to enter into a contract for the 2.5% fee was made by Mbr. Iversen.

Second: Mbr. Holman

Vote: All Ayes

Girl Scout Proposal for Chester Pool Recycling Bins - Mayor Hoven referenced speaking with Anjali Shah. Scott Beam has provided an alternative bin at \$219. No recycling is performed at the pool currently but a dumpster can be provided by MCMUA.

A motion was made by Mbr. Iversen for the Borough to provide two cans, contingent upon the Girl Scout fundraising for the first can.

Second: Mbr. Goodwin

Vote: All Ayes

Chester Sign Landscaping Concession – DiCambio Landscaping to submit a revised drawing for approval. The size and height should remain the same. The posts should reflect a 2" x 2" post.

OPEN PUBLIC COMMENT

Mayor Hoven asked for a motion to open the meeting to the public for any comments or concerns.

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Motion: Mbr. Gugliemini
Second: Mbr. Iversen
Vote: All Ayes

Betty Windt referenced the safety of the light at the intersection of Rt. 206 and Main Street.
Mayor Hoven referenced the prior Police Chief having contacted the State.

Motion to close the meeting to the public was made by Mbr. Gugliemini.
Second: Mbr. Holman
Vote: All Ayes

OLD BUSINESS

Mayor Hoven referenced LOSAP and that a joint committee would meet with the First Aid Squad and Fire Company on a quarterly basis. For the Borough would be Public Safety Committee.

EXECUTIVE SESSION

Mayor Hoven asked for a motion to enter Executive Session for matters of Personnel, Litigation and Contract after a brief break.

Motion: Mbr. Iversen
Second: Mbr. Marshuetz
Vote: All Ayes

Motion to enter Open Session was made by Mbr. Gugliemini.
Second: Mbr. Ferrone
Vote: All Ayes

Mayor Hoven referenced the Newsletter that would be mailed out on Monday with the Solid Waste bills.

There being no other items for the consideration of the governing body at this time, Mbr. Gugliemini made a motion to adjourn the meeting. Mbr. Marshuetz seconded the motion. The vote was all ayes.

Mayor Hoven declared this meeting to be adjourned at 10:01 p.m.

Respectfully submitted,

Denean Probasco, Municipal Clerk

Adopted: April 4, 2017