



# BOROUGH OF CHESTER

## APPLICATION FOR SEWER SERVICES

**Please check the reason for this application and include the following fees with your application. Please note that all applications require a \$100.00 administration fee (*unless otherwise stated*) and a \$500.00 escrow fee:**

- Review of sewer capacity for "Change in Use" or the expansion of a building (see *section#1*)
- Informal review of municipal sewer system (*see section #2*)
- Permission to connect to the Municipal Sewer System (*please complete form #2 and attach it to this application*)
- Health Hazards (*see section #3 and complete form #2 and attach it to this application*)

Name of applicant \_\_\_\_\_

Mailing address \_\_\_\_\_

Phone # \_\_\_\_\_ Fax \_\_\_\_\_ Mobile \_\_\_\_\_

Chester property location \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_ Existing Sewage Allocation (EC) \_\_\_\_\_

Owner of Property  
(if different than applicant) \_\_\_\_\_

### Section #1

1. Applicant has/will be making an application to a Chester Borough land use Board

NO       YES       Planning Board       Board of Adjustment

If this application is a review for a "change of use", please list the current approved use and the proposed use. Please attach plans and/or any supporting documentation that may be useful in the review of this application and summarize request below, using additional sheets if necessary.

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If this application is being filed for the expansion of a building, please attach plans and documentation of expected uses for the expanded areas.

**Please take note:** In some situations, sewer capacity may be the determining factor regarding whether an applicant may proceed with Planning or Zoning Board approvals. If you are contemplating the filing of an application before the Planning or Zoning Board, you are advised to submit the requisite escrow deposit, and to complete the sewer capacity determination process first, before proceeding with the filing of non-refundable application fees, and/or incurring fees from your engineers, attorneys and/or other professionals in connection with a board application.

## Section #1 continued

### Determination as to **existing use Allocation** vs **proposed use Flow**

As a condition of approval, the applicant must provide the (Planning Board/Zoning Board) with written confirmation from the Mayor and Council, through the Borough's authorized representative, that the proposed use for the site will not generate sewage in excess of the sewage allocation which has been approved for the property location.

Please attach documentary evidence to support the claim that the proposed use for the site will not generate sewage in excess of the sewage allocation, which has been approved for the property location. The documentary evidence must be based on NJAC 7:14A-23.3, "Design Flow Criteria".

Applicant must show DEP design flow criteria for **existing uses** and for **proposed new uses** reflected as "gallons per day" adjusted for wastewater strength, consistent with the Borough's change of use ordinance §192-34.1. If utilizing square feet as criteria, then a floor plan must accompany the calculations. All calculations must be prepared by a licensed NJ Professional Engineer. A copy of the original resolution of the approved site plan should accompany this application.

## Section #2

This application is to be used for an informal review by the Borough for any of the following reasons:

- a. Permission to connect to the public sewer system
- b. Evaluation of the current location and status of sanitary sewer main/lateral
- c. An informal review to determine the construction requirements for an extension to the system
- d. An informal review of the Borough's wastewater management plan
- e. Any and all considerations not listed above that relate to review and information concerning the Borough sanitary waste water system

## Section #3

If this application is being submitted for reasons of a documented health hazard, please provide documentary evidence.

***The applicant hereby requests the Mayor and Council, through the Borough's authorized representative, to review this application, together with the accompanying support documentation, and provide a written determination regarding this matter.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# BOROUGH OF CHESTER

## APPLICATION FOR SEWER CONNECTION PERMIT

Form #2

This application, submitted to the Borough of Chester for approval pursuant to Chapter 192 of the Revised General Ordinances of the Borough of Chester is for:

- A Residential Connection (\$75.00 fee)                       A Commercial Connection (\$150.00 fee)
- A Public Building (\$150.00 fee)                               An establishment producing industrial wastes, laboratory wastes or both (\$225.00 fee)

Applicants Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Name and Address of present owner (if other than above)

Name: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Interest of the Applicant:

- Owner                       Other (please specify) \_\_\_\_\_

Location of connection (if different than stated above)

Street number and name \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

### Method of payment for the sewer connection fee

Please check the appropriate box below:

- I intend to pay the entire current year sewer connection fee in the amount of \$ \_\_\_\_\_ in one lump sum. I understand that a condition of being eligible to pay the current year connection fee is that I must obtain a plumbing permit for the connection and lateral sewer line from the Borough of Chester, prior to connection.
- I intend to pay the current year sewer connection fee assessed in the amount of \$ \_\_\_\_\_ through the Borough's installment payment plan. I understand that under the terms of this installment payment plan.
- I must pay quarterly installments over the course of a five-year period.
  - An annual rate of interest shall be charged in the amount of the Federal Prime Rate plus an additional four percent (4%) per annum.
  - I shall be assessed an additional charge in the amount of one and one half percent (1½) per month on each delinquent installment.
  - The debt for unpaid connection fees and the interest thereon shall be secured by a recordable combination promissory note and mortgage, in addition to the available statutory remedies in the nature of municipal property tax liens, upon default of the obligations of the owner under this agreement.
  - As a condition of being eligible to pay the connection fee, I must obtain a plumbing permit for the house connection and lateral sewer line from the Borough of Chester prior to connection.

***The applicant understands that the issued connection permit shall constitute a contract between the Borough and the applicant, obliging the applicant to pay to the Borough from the date of issue of the certificate of approval for the connection, the quarterly rates for sanitary sewer service. The Borough reserves its legal and statutory rights to assert all remedies against the owner of the property, as well as the customer, in cases where the customer is a party other than the owner, to receive payment for services rendered.***

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date