

# **The Board of Recreation Commission of the Borough of Chester**

## **Agenda Regular Monthly Meeting 03/26/19 - 7 p.m. Field House**

### **Call to Order**

**The Meeting was called to order at 7:06 pm by President Elizabeth Fila who read the statement below.**

The New Jersey Open Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of any public bodies at which any business affecting their interest is discussed and/or acted upon. In accordance with the provisions of this act, the Chester Borough Board of Recreation has caused notice of this meeting to be sent to the Observer Tribune and posted at Borough Hall and anywhere else.

### **Roll Call**

Jim Buckley - absent

Elizabeth Fila - present

Kelli Kovacevic - present

Kathy MacDougall - present

Heidi Seebohm - absent

Stacy Strum - absent

Michael Ferrone - present

### **Minutes**

1. Approval of Feb. 26, 2019 meeting minutes – Only two members who were present at the Feb. meeting were present at this meeting so Commission will vote to approve minutes via email.

### **Guests/Public Input**

1. Dan Hartman and Bill Soranno of Chester Pickleball  
Dan presented an overview of plans for the 2019 season and distributed a handout of recommendations including necessary maintenance items to complete prior to season start. Handout is attached to the minutes. These maintenance needs will be communicated to the DPW.

## **Correspondence/Applications**

1. Chester-Mendham Little League Application, clay request quote only revision. President Fila is awaiting response from Borough Administrator clarifying Borough responsibilities under the Little League's Use Agreement. The Committee requested to review additional quotes before approving the requested clay purchase.
2. Black Diamond Karate & Fitness Grand Opening event. April 13 @ Gazebo at Municipal Field. 9:30 am to 2:00 pm. Kelli motioned to approve pending clarification of rental fee, insurance requirements and confirmation of no conflicts with other events. Michael seconded it – Application tentatively approved.
3. Use of Grove Street Park for Birthday Party April 28 @ Grove Street Park. The Committee requested additional information before voting. The application will be voted on via email upon receipt of additional information.
4. Application for Summer use of Basketball court in Grove Street Park. June 17 to July 24, Monday through Thursday. 5:30 pm to 8:30 pm. The Committee tabled this vote pending additional information about the fee structure for use of the Courts.
5. Application for Cub Scout Pack 316 of Chester Annual Picnic. Grove Street Park. June 8 from 10:00 am to 4:00 pm. Rain date June 15. Michael motioned to approve, Kelli seconded it. Application approved.

## **Old Business**

Babysitting Course – Sun., March 10, 9am-3pm @ Field House. 16 Attendees.

## **New Business**

1. Community Government Day April 13<sup>th</sup>, 9:00 am to 12:00 pm. Municipal building. Volunteer assistance representing the Rec Commission requested from Mayor Hoven. Michael will tentatively represent the Commission at this event.
2. Easter/Mother's Day Ceramics – Sun., April 14, 11am-3pm @ Field House. Opening/closing. and assistance in collecting fees. Set meeting time to review procedures. Kathy and Jim have volunteered to help open and close the Field House. Sarah Fraser has offered to volunteer at the event to help with fee collection.
3. Spring Tennis – Tuesdays, April 23 - June 11 from 4-7pm.
4. Summer Tennis Camp – July 15-19, 9am-12pm and Aug. 12-16, 9am-12pm.
5. Fall Tennis Program – Tuesdays, Sept. 17 - Oct. 29 from 4-6pm.
6. New Memoir Workshop – for April – May 8 weeks on Thurs. from 10:30 -12:00 pm. Three people are signed up so far.
7. Doggie Litter Stations update. Stations have been delivered and are pending installation by DPW.
8. Update of Borough's obligation for items requested for Chester Mendham Baseball. President Fila is waiting on response from Administrator regarding this issue.

9. Update from Committee for Summer Concert Series. The SubCommittee members were not present so the Commission will discuss this at the April meeting.
10. Bear Education Seminar offered from NJDEP Division of Fish & Wildlife. Seminar will be sponsored by the Chester Lioness Club and held at the Lamplighter Restaurant.
11. President Fila will schedule the annual DPW spring walk through of the recreation facilities and parks.

**Things to follow up:**

- **Forward Tennis/Pickleball Court maintenance recommendations to DPW.**
- **Request additional quotes for the clay purchase.**
- **Follow-up with Administrator for information about Borough's obligations under the Little League's Use Agreement.**
- **Request additional information from Black Diamond Karate & Fitness regarding their application.**
- **Request additional information from applicant regarding the birthday party application. Vote will occur via email.**
- **Follow-up with Administrator for information regarding fee structure for use of the basketball courts for Summer Basketball Program.**

**Next Meeting**

April 23, 2019, 7pm at the Field House

**Meeting Adjourned – 8:11 pm**