



Borough of Chester
County of Morris
Organizational & Regular Meeting
Board of Health
Monday, January 14, 2019 – 7:30 pm

CALL TO ORDER:

The Organizational meeting of the Board of Health of the Borough of Chester was called to order by Nancy Shay, Board Secretary, on Monday, January 14, 2019 at 7:30 PM at the Municipal Building, 50 North Road, Chester Borough.

MEMBERS PRESENT:

Dr. Douglas Carmel
Kathy Perry
Kenneth Budd
Dr. Ian Davidson
Eileen Carey Brown
Eileen Callaghan-Manning

ABSENT:

Elisa Buckley

ALSO, PRESENT

Tricia Cowell, Sr. REHS, Bernards Twp. Health Department
Nancy A. Shay, Board Secretary
Thomas J Germinario, Board Attorney
Janet Hoven, Mayor
Liz Holtz

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

“Adequate Notice” of this meeting of the Board of Health of the Borough of Chester was and defined by the Open Public Meetings Act as follows:

Written Notice was given to the official newspaper Observer Tribune by mail on January 3, 2019 which was at least 48 hours prior to the date of this meeting and a copy of the notice was posted on the bulletin board in the Municipal Building of the Borough of Chester on January 3, 2019 by the Secretary of this board and a copy of the notice was likewise filed in the Borough Clerk’s Office on January 3, 2019 and copies of this notice were mailed to all persons who requested individual notices, pursuant to N.J.S.A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting and I hereby hand to the Secretary of this board for the purpose of incorporating into the minutes of this meeting a copy of the notice which was given as above sent forth for appropriate retention in the municipal files.



APPOINTMENTS TO THE BOARD:

The following were appointed by the Mayor to serve on the Board of Health:

Eileen Callaghan-Manning

Elisa Buckley

Thomas Germinario, Board Attorney administered the oath of office to Eileen Manning and will administer the oath to Elisa Buckley at the next meeting.

ELECTION OF OFFICERS FOR THE YEAR 2019:

On a motion made and seconded, and by a unanimous vote, Kenneth Budd was elected President of the Chester Board of Health for the year 2019.

Motion: Kathy Perry

Seconded: Douglas Carmel

On a motion made and seconded, and by a unanimous vote, Kathy Perry was elected Vice-President of the Chester Board of Health for the year 2019.

Motion: Eileen Carey Brown

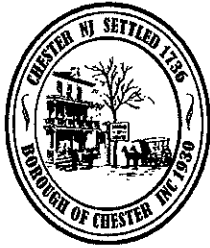
Seconded: Ian Davidson

Thomas Germinario, Board Attorney administered the oath of office to Ken Budd and Kathy Perry.

RESOLUTIONS:

Resolution BH 2019:01: Establishing meeting dates of the Board of Health for the year 2019 and the initial meeting of 2020.

<i>February</i>	<i>11</i>	<i>August</i>	<i>12</i>
<i>March</i>	<i>11</i>	<i>September</i>	<i>9</i>
<i>April</i>	<i>8</i>	<i>October</i>	<i>17*</i>
<i>May</i>	<i>13</i>	<i>November</i>	<i>14**</i>
<i>June</i>	<i>10</i>	<i>December</i>	<i>9</i>
<i>July</i>	<i>8</i>	<i>January</i>	<i>13, 2020</i>



**October 14, 2019 is a holiday; therefore, the Board of Health will meet on Thursday, October 17, 2019.*

*** November 11, 2019 is a holiday; therefore, the Board of Health will meet on Thursday, November 14, 2019.*

Resolution BH 2019:02: Designating the Observer-Tribune as the Official Newspaper for the Chester Borough Board of Health for the year 2019.

Resolution BH 2019:03: Appointing Thomas J. Germinario as the Attorney for the Chester Borough Board of Health for the year 2019.

Motion: Doug Carmel

Seconded: Kathy Perry

On a motion duly made, seconded, unanimously carried by the votes, the resolutions were approved and placed in the office of the Board of Health in the Borough of Chester.

REGULAR MEETING OF THE BOARD OF HEALTH

MINUTES CONSIDERATION:

Motion: Doug Carmel

Seconded: Ian Davidson

On a motion duly made, seconded and unanimously carried by the votes, the minutes of December 10, 2018 were approved as circulated, and ordered placed in the office of the Board of Health in the Borough of Chester.

MONTHLY REPORT CONSIDERATION:

Tricia Cowell, gave the monthly Health Officer's Report, answering any questions regarding the activities.

1. Retail Food Establishment Report for December, 2018



2. Complaints for December, 2018

Motion: Doug Carmel

Seconded: Ian Davidson

Motion made and seconded and unanimously carried, the internal monthly reports were approved as circulated.

NEW BUSINESS:

Approval of Contracts for the year 2019:

VNA of Somerset County - one year

Motion to Approve:

Motion – Doug Carmel

Seconded – Eileen Carey Brown

Approved

COMMENTS – HEALTH DEPARTMENT PERSONNEL:

Questions regarding the water testing done on residential property. The reason for the extra testing is because of the hardness in the borough water.

PUBLIC COMMENTS AND INQUIRY:

None

COMMENTS/BOARD MEMBERS:

The Board members introduced themselves to the new member Eileen Manning, and to the new Board Secretary, Liz Holtz.



ADJOURNMENT:

Motion – Ian Davidson

Seconded – Eileen Carey Brown

There being no further business for the consideration of the Board of Health at this time on a motion duly made, seconded and unanimously carried, this meeting adjourned at 8:45 PM, next to, convene at 7:30 PM on Monday, February 12, 2018 at the Municipal Building, 50 North Road, Chester Borough.

Respectfully submitted,

Nancy A. Shay, Board Secretary