



Borough of Chester, County of Morris
Board of Health Meeting
Monday, April 8, 2019 at 7:30 PM

CALL TO ORDER:

The meeting of the Board of Health of the Borough of Chester was called to order by Kenneth Budd, President, on Monday, April 8, 2019 at 7:30 PM at the Municipal Building, 50 North Road, Chester Borough.

MEMBERS PRESENT:

Kenneth Budd, President
Kathy Perry, Vice-President
Dr. Douglas Carmel
Dr. Ian Davidson
Eileen Carey Brown
Elisa Stelwagon-Buckley
Eileen Callaghan-Manning

ABSENT:

Thomas J Germinario, Board Attorney

ALSO, PRESENT:

Tricia Cowell, Sr.-REHS, Bernards Twp. Health Dept.
Lauren Battaglino, Board Secretary
Liz Holtz

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

“Adequate Notice” of this meeting of the Board of Health of the Borough of Chester was and defined by the Open Public Meetings Act as follows:

Written Notice was given to the official newspaper Observer Tribune by mail on March 28, 2019 which was at least 48 hours prior to the date of this meeting and a copy of the notice was posted on the bulletin board in the Municipal Building of the Borough of Chester on March 28, 2019 by the Secretary of this board and a copy of the notice was likewise filed in the Borough Clerk’s Office on March 28, 2019 and copies of this notice were mailed to all persons who requested individual notices, pursuant to N.J.S.A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting and I hereby hand to the Secretary of this board for the purpose of incorporating into the minutes of this meeting a copy of the notice which was given as above sent forth for appropriate retention in the municipal files.



MINUTES CONSIDERATION:

On a motion duly made, seconded, the minutes of the January 14, 2019 Regular meeting were approved as circulated and ordered placed in the office of the Board of Health in the Borough of Chester.

Motion to Approve:

Motion – Eileen Carey Brown

Seconded – Ian Davidson

Approved

OATH OF ALLEGIANCE AND OFFICE:

It was decided that all members will be sworn in by Board Attorney next meeting.

MONTHLY REPORT CONSIDERATION:

Tricia Cowell gave the Health Officer's Report for January, February, and March, 2019 answering any questions regarding the activities:

1. Communicable Disease Report
2. Retail Food Establishment Report
3. Complaints
4. ServSafe Certificate

Motion – Eileen Carey Brown

Seconded – Ian Davidson

Approved

NEW BUSINESS:

2019 Food License Update

67 Food Licenses Issued

Tricia to follow up with outstanding licenses



Event License Update

14 Food Truck and Music Festival licenses issued

1 Taco Palooza license issued

Tricia needs approved vendor list 2 weeks before event

Septic Maintenance Certificates

The ordinance dated 2009 calls for management district properties to pump their septic every 3 years. A discussion ensued why just the management district. Will seek clarification from Board Attorney. During discussions it was brought up that Mount Olive Township requires residents to service their septic every three years. Will obtain Mount Olive's ordinance regarding septic management. Eileen Carey Brown brought to the board's attention that last year they proposed a letter about good septic housekeeping practices to send to all residents. Letter was not approved to be sent out by Mayor and Administration. Douglas Carmel made a suggestion that we need to educate and regulate septic in the Borough.

OLD BUSINESS:

None discussed

COMMENTS: BOARD OF HEALTH MEMBERS:

ADJOURNMENT:

Motion – Ian Davidson

Seconded – Elisa Buckley



There being no further business for the consideration of the Board of Health at this time on a motion duly made, seconded and unanimously carried, this meeting adjourned at 8:29 PM, next to convene at 7:30 PM on Monday, May 13, 2019 at the Municipal Building, 50 North Road, Chester Borough.

Submitted,

Lauren Battaglino, Secretary