



Borough of Chester
County of Morris
Organizational & Regular Meeting
Board of Health
Monday, January 13, 2020 – 7:30 pm

CALL TO ORDER:

The Organizational meeting of the Board of Health of the Borough of Chester was called to order by Kenneth Budd, on Monday, January 13, 2020 at 7:38 PM at the Municipal Building, 50 North Road, Chester Borough.

MEMBERS PRESENT:

Dr. Douglas Carmel
Kathy Perry
Kenneth Budd
Eileen Carey Brown
Eileen Callaghan-Manning

ABSENT:

Elisa Buckley
Patricia Rybkiewicz

ALSO, PRESENT

Tricia Cowell, Sr. REHS, Bernards Twp. Health Department
Lauren Battaglino, Board Secretary

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

“Adequate Notice” of this meeting of the Board of Health of the Borough of Chester was and defined by the Open Public Meetings Act as follows:

Written Notice was given to the official newspaper Observer Tribune by mail on January 3, 2019 which was at least 48 hours prior to the date of this meeting and a copy of the notice was posted on the bulletin board in the Municipal Building of the Borough of Chester on January 3, 2020 by the Secretary of this board and a copy of the notice was likewise filed in the Borough Clerk’s Office on January 3, 2020 and copies of this notice were mailed to all persons who requested individual notices, pursuant to N.J.S.A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting and I hereby hand to the Secretary of this board for the purpose of incorporating into the minutes of this meeting a copy of the notice which was given as above sent forth for appropriate retention in the municipal files.



ELECTION OF OFFICERS FOR THE YEAR 2020

On a motion made and seconded, and by a unanimous vote, Kenneth Budd was elected President of the Chester Board of Health for the year 2020.

Motion: Doug Carmel

Seconded: Kathy Perry

On a motion made and seconded, and by a unanimous vote, Kathy Perry was elected Vice-President of the Chester Board of Health for the year 2020.

Motion: Kenneth Budd

Seconded: Eileen Callaghan Manning

APPOINTMENTS TO THE BOARD:

The following were appointed by the Mayor to serve on the Board of Health:

Kenneth Budd	Term Through 12/31/21
Kathy Perry	Term Through 12/31/21
Eileen Carey Brown	Term Through 12/31/22
Patricia Rybkiewicz	Term Through 12/31/22

Lauren Battaglino, Board Secretary administered the oath of office to all members present and will administer the oath to Elisa Buckley and Patricia Rybkiewicz at the next meeting.

RESOLUTIONS:

Resolution BH 2020:01: Establishing meeting dates of the Board of Health for the year 2020 and the initial meeting of 2021.

<i>February</i>	<i>12</i>	<i>August</i>	<i>12</i>
<i>March</i>	<i>11</i>	<i>September</i>	<i>9</i>
<i>April</i>	<i>8</i>	<i>October</i>	<i>14</i>
<i>May</i>	<i>13</i>	<i>November</i>	<i>12**</i>
<i>June</i>	<i>10</i>	<i>December</i>	<i>9</i>
<i>July</i>	<i>8</i>	<i>January</i>	<i>13</i>



**November 11, 2020 is a holiday; therefore, the Board of Health will meet on Thursday, November 12, 2020.*

Motion: Doug Carmel

Seconded: Eileen Carey Brown

Vote: All Ayes

Resolution BH 2020-02: Designating the Observer-Tribune as the Official Newspaper for the Chester Borough Board of Health.

Motion: Doug Carmel

Seconded: Kathy Perry

Vote: All Ayes

MINUTES CONSIDERATION: December 9th, 2019

Motion: Doug Carmel

Seconded: Kathy Perry

On a motion duly made, seconded and unanimously carried by the votes, the minutes of December 9, 2019 were approved as circulated, and ordered placed in the office of the Board of Health in the Borough of Chester.

NEW BUSINESS:

Approval of Contracts for the year 2020:

VNA of Somerset County - one year

Motion to Approve:

Motion – Eileen Carey Brown

Seconded – Eileen Manning



Professional Appointment Discussion: All Board members reviewed Thomas J. Germinario, Esq Statement of Work for 2020.

Eileen Manning made a motion to appoint Thomas J. Germinario as the Attorney for the Board of Health, Seconded by Eileen Carey Brown, All members were in favor.

Resolution BH 2020-03: Appointing Thomas J. Germinario as the Attorney for the Chester Borough Board of Health.

On a motion duly made, seconded, unanimously carried by the votes, the resolutions were approved and placed in the office of the Board of Health in the Borough of Chester.

Douglas Carmel made a motion to discuss why Ian Davidson was not reappointed to the Board of Health. He began by reading an email sent by Mayor Janet Hoven to Ian Davidson, thanking him for his volunteer service to the Board of Health. The Mayor explained there is a need to change up members on the Board. Since the Board deals manly with septic approvals preference was given to residents with septics. Doug Carmel stated he did not agree with the Mayors decision. Discussion ensued with other Members, they feel they should have a say in the appointments of members. Member Carmel made a motion to invite the Mayor to the next meeting to discuss this further. He also requested that the Board plan a reappointment discussion for the November 2020 meeting.

Eileen Carey Brown requested that we provide fire safety information to our residents through the monthly newsletter. She also asked Tricia Cowell to investigate information that we could provide residents regarding Organ donations.

Old Business:

Septic Maintenance Discussion: Board requested that we revisit this at our next meeting. For Secretary to send out all past informative letters, ordinances, and resolutions regarding septic maintenance prior to the next scheduled meeting.



MONTHLY REPORT CONSIDERATION:

Tricia Cowell, gave the monthly Health Officer's Report, answering any questions regarding the activities.

1. Retail Food Establishment Report for December, 2019
2. Complaints for December, 2019

Motion: Eileen Manning

Seconded: Eileen Carey Brown

Motion made and seconded and unanimously carried, the internal monthly reports were approved as circulated.

PUBLIC COMMENTS AND INQUIRY:

None

ADJOURNMENT:

Motion – Doug Carmel

Seconded – Eileen Carey Brown

There being no further business for the consideration of the Board of Health at this time on a motion duly made, seconded and unanimously carried, this meeting adjourned at 9:10 PM, next to, convene at 7:30 PM on Wednesday, February 12, 2020 at the Municipal Building, 50 North Road, Chester Borough.

Respectfully submitted,

Lauren Battaglino, Board Secretary