



Borough of Chester, County of Morris  
Board of Health Meeting  
Wednesday, February 12, 2020 at 7:30 PM

CALL TO ORDER:

The meeting of the Board of Health of the Borough of Chester was called to order by Kenneth Budd, President on Wednesday, February 12, 2020 at 7:32 PM at the Municipal Building, 50 North Road, Chester Borough.

MEMBERS PRESENT:

Kenneth Budd, President  
Kathy Perry, Vice-President  
Elisa Stelwagon-Buckley  
Dr. Douglas Carmel  
Eileen Carey Brown  
Eileen Callaghan-Manning  
Elizabeth Gugliemini

ALSO, PRESENT:

Carl Pereira, Applicant  
Paul Fox, Engineer  
Thomas J Germinario, Board Attorney  
Tricia Cowell, Sr.-REHS, Bernards Twp. Health Dept.  
Lauren Battaglino, Board Secretary

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

“Adequate Notice” of this meeting of the Board of Health of the Borough of Chester was and defined by the Open Public Meetings Act as follows:

Written Notice was given to the official newspaper Observer Tribune by mail on January 3, 2020 which was at least 48 hours prior to the date of this meeting and a copy of the notice was posted on the bulletin board in the Municipal Building of the Borough of Chester on by the Secretary of this board and a copy of the notice was likewise filed in the Borough Clerk’s Office on February 2, 2020 and copies of this notice were mailed to all persons who requested individual notices, pursuant to N.J.S.A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting and I hereby hand to the Secretary of this board



for the purpose of incorporating into the minutes of this meeting a copy of the notice which was given as above sent forth for appropriate retention in the municipal files.

**NEW BUSINESS:**

**Oaths of Allegiance and Office**

Thomas Germinario, Board Attorney administered the oath of office to Elisa Stelwagon Buckley and Elizabeth Gugliemini.

**Septic Alteration , 7 North Rd, Block 114 Lot 17**

Carl Pereira, Applicant requested to have renewal permit fee of \$700 waived. Per Ordinance 256-6, "The Board of Health may in its discretion renew a permit which has expired under the provisions of this section. Any renewal shall be subject to the provisions of this section. A fee of \$5 shall be charged for the renewal of a permit."

Dr. Douglas Carmel made motion to waive permit fee and reimburse Applicant in the amount of \$695.

Seconded- Eileen Carey Brown

All in Favor

Doug Carmel made a motion to approve changes to septic design.

Seconded-Eileen Carey Brown

All in Favor

**MINUTES CONSIDERATION:**

January 13, 2020

Motion to Approve:

Motion – Dr. Douglas Carmel

Seconded – Kathy Perry



All in Favor

Abstain: Elizabeth Gugliemini and Elisa Stelwagon Buckley

Approved

### **OLD BUSINESS: Septic System Maintenance**

Board requested that the Secretary compile a list of all septic's in Management district, or septic owners that have installed or repaired their septic since 2009. They also requested that we update the informative septic maintenance letter including ordinance number and have ready for next month's meeting.

### **Mayor and Council Appointment of BOH members**

Douglas Carmel requested to discuss the process of the Mayor's appointments to the BOH. He was questioning the approach that Mayor and Council use for appointments and reappointments. Discussion ensued why some members were reappointed and Ian Davidson was not. He also questioned why was Ian Davidson not reappointed as a full member and reappointed as an Alternate in 2019. He also questioned why the Board was not asked for any feedback in the appointment and reappointed process.

Board Attorney made a suggestion in regards to Brain Mason's letter to make a request for Borough email addresses.

### **MONTHLY REPORT CONSIDERATION:**

Tricia Cowell gave the Health Officer's Report for January 2020 and 2019 Annual Report answering any questions regarding the activities:

1. Retail Food Establishment Report
2. Complaints
3. Septic Plans Reviewed
4. Corona Virus Updates
5. 2019 Annual Report

Motion – Dr. Douglas Carmel

Seconded – Elisa Buckley



Approved

COMMENTS: BOARD OF HEALTH MEMBERS:

ADJOURNMENT:

Motion – Dr. Ian Davidson

Seconded – Eileen Carey Brown

There being no further business for the consideration of the Board of Health at this time on a motion duly made, seconded and unanimously carried, this meeting adjourned at 9:05 PM, next to convene at 7:30 PM on Wednesday, March 11, 2020 at the Municipal Building, 50 North Road, Chester Borough.

Submitted,

Lauren Battaglino, Secretary