

CHESTER BOROUGH SHADE TREE COMMISSION MINUTES

January 22, 2020

The Reorganization and Regular meeting of the Chester Borough Shade Tree Commission was called to order at 7:30 pm. Don Hoven stated that proper notice had been given for this meeting in accordance with the "Open Public Meetings Act" as follows: notice emailed to the Observer Tribune and the Daily Record, posted on the bulletin board at the Borough Municipal Building and filed with the Borough Clerk on January 26, 2018.

Present: Don Hoven, Ian Davidson, Chuck Feller and Anita Rhodes
Absent: Marla Jackson

Don Hoven welcomed our new member Ian Davidson to the Commission and reported that former Chairperson Marla Jackson has been appointed a member also.

REORGANIZATION MEETING

Election of Chairman for 2020

Motion to appoint Don Hoven as Chairman for 2020 by Anita Rhodes and seconded by Chuck Feller. Motion carried.

Election of Vice Chairman for 2020

Motion to appoint Chuck Feller as Vice Chairman for 2020 by Don Hoven and seconded by Anita Rhodes. Motion carried.

Election of Secretary for 2020

Motion to appoint Anita Rhodes as Secretary for 2020 by Chuck Feller and seconded by Don Hoven. Motion carried.

Meeting Dates and Annual Notice for 2020 and January 2021

Anita Rhodes stated that she had received confirmation from Denean Probasco, Borough Clerk that the meeting dates were published in the Observer Tribune newspaper on January 16, 2020.

REGULAR MEETING

The Secretary noted that there was no meeting in December.

Reading & Approval of Minutes

Motion to approve Minutes from October 23, 2019 by Don Hoven and Seconded by Chuck Feller. Motion carried.

Ian Davidson abstained.

Motion to approve Minutes from November 19, 2019 by Don Hoven and Seconded by Chuck Feller. Motion carried.

Ian Davidson abstained.

Correspondence

See Agenda. Copies attached to Shade Tree Commission's copy of minutes and filed.

SITE PLANS

None.

INSTALLATIONS

The Publick House - Block 107, Lot 17 (127 Main Street)

Pending.

Personal CFO Real Estate LLC – Block 119, Lot 12 (384 Main Street)

Memo from inspection is pending.

OTHER BUSINESS

TREE REMOVAL/TREE PLANTING

Scotty Tree Experts, LLC, Tree Tech, Inc. and Organic Plant Care, LLC responded to our RFQ for tree removals. Tree-Tech, Inc. had the lowest quote at \$11,705 for all 15 trees and was given the work. Chuck Feller reported that the work was completed and all the trees have been taken down.

Tamke Tree Experts, Organic Plant Care, LLC and Tree-Tech, Inc. provided quotes for the air spading of 6 trees at the gazebo. Tamke Tree Experts had the lowest quote at \$990 and will do the work early this spring.

ECI, JCP&L's vendor has removed 6 trees at no cost to the Borough as part of their current take down and pruning contract.

Don Hoven reported that the Borough will pay ELC Landscaping Group, Inc. for 4 trees instead of 5 as a result of the installation problems.

Chuck Feller provided updated lists for stump grinding from our recent removals, removal requests for DPW, locations for new trees and an analysis of STC expenses during 2019. Great tools for all projects going forward.

Don Hoven noted that 3 maple trees at 9 Elm Street were removed by a commercial vendor after telling the homeowner the trees were ash trees. The trees were healthy maple trees and located in the Borough Right of Way, where trees can only be removed by the Borough. The matter has been turned over to the Chester Police Department.

The need to identify all ash trees in our parks and Right of Ways was discussed. Anita Rhodes will update the list from our tree surveys.

Planting trees in Borough Park (Gazebo) along Main Street to commemorate the Borough's 90th Anniversary was discussed.

COMMUNITY FORESTRY MANAGEMENT PLAN

Don Hoven will prepare the Annual Accomplishment report for 2019.

APPLICATION FOR TREE CITY AWARD for 2019 (35th year)

Don Hoven will file the application for the award.

FIND NEW LANDSCAPE ARCHITECT AS CONSULTANT TO STC

Search for potential candidates continues.

ARBOR DAY 2020

Tree seedling give-away with the Township Environmental Commission is scheduled for Saturday April 25 at the Gazebo. The Borough will provide \$250 for seedlings as well as educational material on the EAB and the Spotted Lantern Fly to hand out at the event. Labeling the seedlings, to reduce confusion before the give-away will be suggested to the Township.

Motion to adjourn by Chuck Feller and seconded by Don Hoven. Motion carried.

Meeting adjourned at 9:18 pm.

Respectfully submitted,
Anita I. Rhodes
Secretary

Adopted at the Regular Meeting of the Chester Borough Shade Tree Commission on February 26, 2020.