



Borough of Chester, County of Morris  
Board of Health Meeting  
Thursday November 12, 2020 at 7:30 PM

CALL TO ORDER:

The remote meeting of the Board of Health of the Borough of Chester was called to order by Kenneth Budd, President, on Thursday, November 12, 2020 at 7:30 PM by Video Conference.

MEMBERS PRESENT:

Kenneth Budd, President  
Kathy Perry, Vice-President  
Elisa Stelwagon-Buckley  
Eileen Callaghan-Manning  
Dr. Douglas Carmel  
Elizabeth Gugliemini

ABSENT:

Eileen Carey Brown

ALSO, PRESENT:

Michael Roth, Engineer  
Manjit Bajwa, Applicant  
Thomas J Germinario, Board Attorney  
Tricia Cowell, Sr.-REHS, Bernards Twp. Health Dept.  
Lauren McBride, Board Secretary

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

“Adequate Notice” of this meeting of the Board of Health of the Borough of Chester was and defined by the Open Public Meetings Act as follows:

Written Notice was given to the official newspaper Observer Tribune by mail on November 1, 2020 which was at least 48 hours prior to the date of this meeting and a copy of the notice was posted on the bulletin board in the Municipal Building of the Borough of Chester on November 1, 2020 by the Secretary of this board and a copy of the notice was likewise filed in the Borough Clerk’s Office on November 1, 2020 and copies of this notice were mailed to all persons who requested individual notices, pursuant to N.J.S.A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting and I hereby hand to the Secretary of this board



for the purpose of incorporating into the minutes of this meeting a copy of the notice which was given as above sent forth for appropriate retention in the municipal files.

**NEW BUSINESS:**

**Septic System: Alteration/ Expansion  
128 Main Street  
Block 123 Lots 1 & 2**

Health Officer Tricia Cowell advised the Board that the above referenced plan does require waivers from the Board of Health. The plan proposes a septic system alteration for a commercial building with 3 apartments and retail space. The field does not meet the Borough requirement of 25 feet from the property line and the 10-foot rule to the property line as per NJAC 7:9A-4.3. The Eco Flo units do not meet the 5-foot NJAC 7:9A 4-3 rule from the property line. The septic tank does not meet the 25-foot rule to a water course as per NJAC 7:9 A-4.3. Michael Roth of Roth Engineering explained septic design and answered all questions from Board members.

President, Ken Bud asked for a motion to approve plan with appropriate waivers.

Motion: Elisa Buckley  
Seconded: Kathy Perry  
Vote: All Ayes

Board members reviewed three-year contract renewal for Local Public Health Services with Bernard's Twp. Health Department.

President, Ken Bud asked for a motion to renew contract with Bernard's Twp. Health Department.

Motion: Elisa Buckley  
Seconded: Kathy Perry  
Vote: All Ayes

**OLD BUSINESS:**

There was none.



MINUTES CONSIDERATION:

Board President asked for a motion to approve minutes of June 10, 2020

Motion: Elizabeth Gugliemini

Seconded: Kathy Perry

Vote: All Ayes

Board President asked for a motion to approve minutes of September 9, 2020

Motion: Elizabeth Gugliemini

Seconded: Kathy Perry

Vote: All Ayes

MONTHLY REPORT CONSIDERATION:

Tricia Cowell gave the Health Officer's Report and COVID-19- 19 update for September and October 2020 answering any questions regarding the activities:

1. Retail Food Establishment Report – reviewed outdoor/indoor dining guidelines with several establishments.
2. Reviewed and approved Plans for Septic Alterations at 7 North Rd, 31 Fairmount Ave, 71 Oakdale Rd, and 128 Main St.
3. Covid-19: Chester Borough has 15 reported cases 10 males and 5 females. Tricia Cowell discussed Governor's new regulations and restrictions on outdoor dining and use of outdoor igloos.

Motion: Elizabeth Gugliemini

Seconded: Kathy Perry

Vote: All Ayes



COMMENTS: BOARD OF HEALTH MEMBERS:

ADJOURNMENT:

Motion: Kathy Perry  
Seconded: Elisa Buckley  
Vote: All Ayes

There being no further business for the consideration of the Board of Health at this time on a motion duly made, seconded, and unanimously carried, this meeting adjourned at 8:20 PM, next to convene at 7:30 PM on Wednesday, December 9, 2020 by remote means.

Submitted,

Lauren McBride, Secretary