

Chester Borough Shade Tree Commission Meeting

Donald Hoven, Chairman called the meeting to order at 7:09 p.m. and read the opening statement:

The Regular meeting of the Chester Borough Shade Tree Commission was held remotely on September 22, 2021. The meeting was held in compliance with the provisions of the "Open Meeting Act, P.L. 1975, Ch. 231." It was properly noticed on December 30, 2020, in the Observer Tribune and has been posted and filed with the Borough Clerk on December 30, 2021. The Remote Meeting Notice with instructions on how to join for public participation was posted at the Chester Borough Municipal Building. This meeting will be open to the public remotely.

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_8Bo1yqYBQ2qL0j8QECCXMq

SALUTE TO THE FLAG

ROLL CALL

Present:

Donald Hoven
Marla Jackson
Anita Rhodes
Ian Davidson
Chuck Feller

Absent:

Also Present

Sarah Jane Noll, Committee Secretary

Minutes – The Commission Members approved the amended minutes of the August 25, 2021, meeting by motion of Ian Davidson and seconded by Marla Jackson.

Abstain: Chuck Feller

CORRESPONDENCE – August 30, 2021, memo from John Olivo, Borough Landscape Architect regarding the Chester Town Center

SITE PLANS

Chester Town Center (Formerly Larison's Turkey Farm) Block 101, Lots 13, 14, 15 & 16
A report dated August 30, 2021, from John Olivo was received. Chairman Don Hoven had circulated the landscape plans and the schedule of the proposed trees to the Commission members. The members reviewed the plans and discussed the possibility of having Mr. Olivo and Marla Roller join a meeting when the plans are revised. There was discussion regarding the use of Linden and Honey Locust in the parking areas.

Mill Ridge Lane Properties LLC - Block 1.01, Lots 12.07 & 12.08 (Mill Ridge Lane) – Pending – No updates.

CPP Streets of Chester, LLC - Block 132, lot 3 (Monument Signs) – Pending – The Committee Secretary will send the plans to the Commission Members.

The Car Wash at Chester, LLC - Block 131, Lot 5 (45 Maple Avenue). There was discussion regarding the undersized Ginko trees which will be brought to the attention of the engineer. Chairman Hoven will communicate with the Borough Administration regarding the condition of the site and the concerns of the Commission.

INSTALLATIONS

Personal CFO Real Estate LLC - Block 119, Lot 12 (384 Main Street) – Chairman Hoven will forward the reports of Commissioner Anita Rhodes to the Zoning Official.

Bajwa Management Co., LLC (Formerly Toys With Love) Block 101, Lot 12.02 (92 West Main Street). The approval by the Land Use Board was conditioned on the landscaping being brought into compliance with the 2013 LUB approval. It was agreed that John Olivo will make the inspections of the landscaping. Chairman Hoven will communicate this to Mr. Olivo.

Manjit Bajwa – Block 123, Lot 1 & 2 (128 Main Street) – Pending installation of landscaping.

OTHER BUSINESS

1. Tree Maintenance and Removal – The commission discussed the removal of the dead tree on Main Street in front of 'Comfortably Chic' and visiting the merchants and owners of the properties along Main Street to advise them of the ownership of the trees which are in the road right of way and belong to the Borough of Chester. There was discussion on planting trees in front of the Old Factory Building. Anita Rhodes will retrieve the plan that was created for the Borough several years ago for the members to review at the next meeting. There is a need to find locations on Main Street where trees can be planted. There was discussion about trees needing to be removed on Hillside Road and a request by the owner of 5-Wheeler Road to remove a tree which appears to have been originally planted on private property. The Borough cannot remove trees on private property. There was discussion about Ash trees that need to be removed.

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2. **Tree Planting** – No updates. The Commission Members will look for locations for the 6 trees to be planted.

3. **Shade Tree Federation Meeting** – The Federation meeting scheduled for October 21st and 22nd was discussed. None of the Commission Members are available to go to the meeting. Marla Jackson reported that there are no virtual meetings for CEU credits.

PUBLIC COMMENT – There was no one from the public present.

ADJOURNMENT – Being there was no further business, Ian Davidson moved to adjourn the meeting at 8:35 p.m. seconded by Chuck Feller. Motion passed.

Sarah Jane Noll
Committee Secretary